

**North Carolina Museum of History
Youth Programs Policy/Release Form**

Parents or guardians of children in summer camps should read the following information carefully and certify that they have read the material by signing the statement at the bottom of the page. **This release form must be returned along with the health form before your child will be permitted to participate.** Please fill out one form for *each* camp in which your child is registering. If you have questions regarding the camp and its activities, please call the Museum at 807-7979.

General Camp Information

1. Parking

Finding parking can be difficult. There is a parking lot (\$1.00/hour) behind our building that can be entered from either Edenton or Jones Street. Please allow plenty of time if you plan to drive in and park. Metered parking and two-hour parking may be found on Jones and Edenton Streets. You may also use our drop-off/pickup service on Jones Street.

2. Drop-Off/Pick-up

Starting Monday afternoon, children may be dropped off at the loading zone on **Jones Street** at Bicentennial Mall between the Legislative Building and our building. A North Carolina Museum of History staff member will be waiting at **the bus loading area** during the following times: 8:20 a.m.–8:35 a.m., Noon-12:15 p.m., 12:45 p.m.–1:00 p.m. and 4:30 p.m.–4:45 p.m. You may pick up your child at the same location at the end of class. If you are not there during these designated times, you will have to pick up your child in the Museum classroom area. Staff will escort children at all times. **NOTE: Please place your dashboard sign in the front window. You must have this identification for camp staff to release your child. If you do not see your child waiting at the curb, please circle the block to keep traffic flowing smoothly. You may receive a ticket from the city if you remain in areas not designated for parking.**

3. Hours/Late Fees

We have so much to do and learn—please make sure your child is on time each day! On the first day of camp, please arrive fifteen minutes early and accompany your child into the Lobby level of the museum so we can meet you and make sure all your paperwork is in order. The museum employs the very best staff possible in our programs. After camp hours, staff have other personal and professional obligations. In order to accommodate any overtime that may occur for late pick-up, **a late fee of \$25/day** will be implemented if you are **more than 10 minutes late** picking up your child.

4. Activities

Camp programs may include: cooking and eating a variety of foods; using scissors, pencils, glue, clay, paint, hand tools, food coloring, and dye; activities in which clothes can get dirty; walks and field trips which may entail crossing busy streets and/or traveling in vans. Children should wear comfortable shoes and bring a snack with them each day. Children will be accompanied by an adult at all times and must obey all instructions.

5. Snacks

Each camp will have a break period. Participants may bring a snack. Please be aware that many children have strong allergies to peanuts.

I have read and understand all the policies stated above. I release the North Carolina Museum of History and any of their agents or employees from any and all liability for claims for damages that might arise as a result of personal injuries received in connection with participation in the activities associated with this program.

Date _____ Signature _____(2010)

Child's Name _____ Name of Program _____

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6. Lunchtime Supervision

Lunchtime care is available from Noon–1:00 P.M. Advance registration for this is necessary and an extra \$15.00 per child is charged. If your child is registered for an afternoon camp at the Museum of Natural Sciences, a museum staff member will escort them to the science museum.

7. Behavior Expectations and Discipline

Please refer to the policy for camp behavior. If a child becomes a discipline problem, his/her attendance will be terminated without a refund.

8. Refunds/Cancellations

There will be no refunds for “no shows”. **Cancellations must be made at least two weeks prior** to the class for a full refund. A minimum enrollment of 7 is required to implement a camp. In the event the museum must cancel a camp, registrants will be notified two weeks prior to the start date of that camp.

9. Scholarships

Financial assistance is available to those who otherwise could not participate in a Museum program. A scholarship committee will consider each request individually. Anyone interested in nominating a child for a needs-based scholarship to one of the museum’s summer camps should contact the Summer Camp Coordinator at 807-7979.

10. Photography/Video

Camp participants may be photographed or filmed by the museum’s photographer or by the news media. Signing this form allows the museum to include photographs of your child in any printed material, broadcast and print advertising which are produced by the museum. Your child’s name will not be published.

Medical Treatment Policies

11. Accident Insurance

Participants are responsible for their own accident insurance when participating in museum programs on or off-site.

12. Medication

Museum staff does not normally administer any medication and will do so only when directed in writing by the child’s parent or guardian. However, in the event of an emergency in which the parent cannot be contacted, Emergency Medical Staff and museum staff may take appropriate action in the best interest of the child.

13. Blood Borne Pathogen Exposure

While your child is in the care of the museum, if he/she is exposed to a body fluid on broken skin or mucous membrane (e.g. splashing in the mouth or eye) from another child, museum staff will contact the parents of both children. They will explain what has occurred. If a staff member has a blood or body fluid exposure from a child, the museum will provide the name and telephone number of the child’s attending physician to the staff member.

I have read and understand all the policies stated above. I release the North Carolina Museum of History and any of their agents or employees from any and all liability for claims for damages that might arise as a result of personal injuries received in connection with participation in the activities associated with this program.

Date _____ Signature _____(2010)